



JOB POSTING-Post until 04/6/18 BEHAVIOR THERAPIST (LEVEL 2)

Overview

The Behavior Therapist works closely with the Clinical Team, program managers and QIDPs to provide a range of behavioral analytic assessment and clinical services to adults with intellectual and developmental disabilities. The BH assists with developing and designing behavior programs based upon replacement behavior principles. This position requires flexible work hours and must be able to travel to program sites in Chicago and the north/northwest suburbs.

Job Responsibilities:

Administrative/Professional

- Support the Mission Statement and agency values of Search,
- Demonstrate leadership abilities by working cooperatively with Search colleagues, encouraging teamwork, respecting differing viewpoints, and demonstrating the ability to solve problems creatively from a agency-wide perspective,
- Present yourself in a professional manner as a representative of Search to family members, guardians, community members, and representatives from affiliated agencies,
- Advocate for individual rights and services,
- Assure therapy services specified in the service plan are being provided,
- Provides consultation and information to staff on behavior management techniques, interventions and functions,
- Provides training to staff on implementation of behavior plan techniques,
- Provides training to staff on data collection and tabulation of target behaviors,
- Conducts behavior assessments to be used in development of behavior plans and recommendations,
- Monitors psychotropic medications in collaboration with IDT members,
- Provides information on behavior observations to psychiatrist to aid in monitoring of medications,
- Presents behavior plans to BHC and HR committees annually or as needed,
- Develops behavior plans to meet criteria of DHS, BHC and Human Rights requirements,
- Ensures behavior plans are reviewed in a timely manner,
- Participates in ISPs, specials staffings and clinical team meetings as needed,
- Attends psychiatric appointments as needed or directed,
- Maintains, reviews, and ensures regular documentation of behavior programs, consents, assessments, data collection and progress notes,
- Maintains documentation for all services provided, including sessions, consultations, trainings, reviews, observations and assessments in a timely manner,
- Conducts periodic reviews of caseload to ensure appropriateness and effectiveness of

Anyone interested in applying for this position should email their resume and cover letter to Tami Homan at thoman@search-inc.org no later than 04/6/18.

- behavior approaches,
- Collaborates with IDT members to ensure monitoring and responsiveness to behavior needs,
- Maintain enrollment as a Medicaid Provider and abide by Medicaid regulations,
- Maintain compliance with personnel policies as stated in the employee handbook,
- Demonstrate an understanding of the Corporate Compliance policy including the employee work rules and state/federal regulations related to services provided by Search,
- Maintain daily documentation and recordkeeping on individual progress on goals established in their service plans,
- Complete incident reports according to policy,
- Manage assigned workload effectively by meeting established deadlines,
- Submit all billing in a timely fashion,
- Rotate on-call duties to provide support with crisis development and management,
- Complete other duties as assigned by your supervisor.

Individual Interaction

- Demonstrate kindness, courtesy, flexibility, responsiveness and consistency in meeting individual and program needs,
- Participate in the development of individual behavioral approaches and behavioral tracking,
- Provide individuals with supportive counseling, conflict resolution and problem solving assistance on an on-going basis and at times of crisis.

Cleanliness and Order

- Maintain the physical environment, grounds, and vehicles according to Search standards for cleanliness and order on a daily basis,
- Demonstrate respect for program materials and furnishings.

Minimum Requirements:

- Bachelor's degree in related field,
- Must be an approved DHS Level 2 provider,
- At least one year experience working with people with intellectual/developmental disabilities,
- Basic computer proficiencies,
- Excellent written and verbal communication skills
- Valid driver's license, proof of insurance and reliable transportation
- Flexible work hours and travel within the northwest suburbs and Chicago are required.

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